



Career Opportunity

Director of Finance

Full-time/Permanent Position

The **Director of Finance** will accept responsibility for the overall operation and management of the financial and administrative functions of the Town. The incumbent will function as a key member of the management group.

Qualifications Include:

- Completion of a technical or community college program in the financial field
- Minimum of 3 years of experience
- Experience with computer software programs including Microsoft Office and Vadim Municipal Accounting Program
- Supervisory skills and strong leadership abilities
- Proficient organizational skills in scheduling work
- Valid drivers licence
- Proficient in drafting proposal calls, tenders, purchasing, and budgeting

We offer:

- ✓ Comprehensive Health/Dental Benefits
- ✓ Accommodation Allowance
- ✓ Pension Plan
- ✓ Salary of \$81,525 - \$108,637 (commensurate with experience)

Closing Date: December 18, 2009

The Town of Hay River, is the Hub of the North and an ideal location for those who appreciate a lifestyle that encapsulates both an ideal family friendly environment along with recreational activities that will capture the spirit and zest for life in a dynamic and growing community. The option of walking or biking to work within minutes of where you live, creates time benefits with your family and an ability to fully participate in other recreational activities, including; golf, swimming, camping, fishing, water sports in the rivers, lakes and beaches, gardening, arts & cultural venues, among the countless other winter activities. Affordable housing, quality education, excellent health & social services make the *Town of Hay River* an ideal location to accelerate your career. The *Town of Hay River* offers a generous benefit package, and a rewarding lifestyle that creates privileges and a sense of adventure for all ages. To learn more about the *Town of Hay River*, feel free to visit our website: www.hayriver.com .

Qualified individuals are invited to submit their resume to:

Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1
Attention: Terry Molenkamp, SAO
Molenkamp@hayriver.com
Ph: 867.874.6522
Fax: 867.874.3237

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

Come to Hay River ~ Enjoy the peace, enjoy the community, & enjoy the lifestyle ~