



APPLICATION FOR LOTTERY LICENCE

(ATTACH LIST IF SPACE IS INSUFFICIENT)

PLEASE PRINT

This application must be received by Consumer Services at least ONE MONTH prior to the proposed start date of the lottery scheme.	RECEIPT No. FOR LICENCE No. OFFICE USE ONLY																														
NAME OF ORGANIZATION:	APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> DENIED <input type="checkbox"/> PENDING																														
ADDRESS:	DATE: DD MM YY AUTHORIZING SIGNATURE: _____																														
IS ORGANIZATION INCORPORATED? <input type="checkbox"/> NO <input type="checkbox"/> IF YES, BY WHOM: <input type="checkbox"/> SOCIETIES ACT <input type="checkbox"/> REVENUE CANADA <input type="checkbox"/> IF OTHER, SPECIFY: _____																															
DATE INCORPORATED: DD MM YY PLACE: _____	REGISTRATION No. No. OF MEMBERS																														
HOW LONG HAS ORGANIZATION EXISTED?																															
DESCRIBE ACTIVITIES AND BACKGROUND OF ORGANIZATION (INCLUDE CONSTITUTION AND BY-LAWS, IF ANY)																															
PURPOSE OF LOTTERY:																															
HOW ARE PRIZES GUARANTEED (IN CASE OF LOSS)?																															
Has your organization previously held a Lottery Licence? <input type="checkbox"/> YES <input type="checkbox"/> NO																															
TYPE OF LOTTERY LICENCE APPLIED FOR	RUN IN CONJUNCTION WITH OTHER LOTTERIES																														
<input type="checkbox"/> BINGO <input type="checkbox"/> NEVADA/PULLTICKET <input type="checkbox"/> RAFFLE <input type="checkbox"/> CASINO	<input type="checkbox"/> NO <input type="checkbox"/> IF YES, specify: _____																														
FREQUENCY <input type="checkbox"/> SINGLE EVENT <input type="checkbox"/> IF SERIES OF EVENTS, INDICATE: <input type="checkbox"/> DAILY <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY IF OTHER, SPECIFY: _____																															
DATE OF SINGLE EVENT: DD MM YY DATE OF SERIES, FROM: DD MM YY TO: DD MM YY DAY(S) OF THE WEEK																															
TIMES HELD/DRAWN SINGLE EVENT OR SERIES: FROM: TO: 2ND DAY/EVENING (CASINO ONLY): FROM: TO: 3RD DAY/EVENING (CASINO ONLY): FROM: TO:																															
NAME/ADDRESS OF PREMISES:	PREMISES <input type="checkbox"/> OWNED <input type="checkbox"/> RENTED AGE RESTRICTION REQUESTED (IF ANY): _____																														
NEVADA/PULL-TICKET INFORMATION ONLY																															
DATE TICKET SALES START: DD MM YY HOURS OF SALE FROM: TO: No. OF TICKETS/BOXES TO BE PRINTED OR SOLD: ESTIMATED SALES (AMOUNT) \$																															
COST PER TICKET: MIN. \$ MAX. \$ CASH PRIZE: MIN. \$ MAX. \$																															
CASINO LOTTERY ONLY																															
GAME INFORMATION																															
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BINGO LOTTERY ONLY																															
(Attach Bingo Format)																															
COST OF ADMISSION/MASTER CARD \$ COST OF EXTRA CARDS \$ COST OF BONANZA CARDS \$ DOOR PRIZES: <input type="checkbox"/> NONE <input type="checkbox"/> IF YES, VALUE: \$																															
GAME AND PRIZE INFORMATION																															
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(Attach Raffle Rules and Sample Ticket)																															
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(SEE REVERSE)

FINANCIAL ESTIMATE

Estimated GROSS Revenue 1. \$

EXPENSES

Prizes	
Bingo Cards	
Pull Tickets	
Raffle Tickets	
Hall Rental	
Bingo Caller	
Lottery License Fee	
Cost of Insurance	
Freight	
Advertising	
Equipment Rental	
Total Expenses	\$

2.

Estimated NET Revenue (subtract #2 from #1) 3.

Multiply #3 by total number of events during licence period 4. \$

CERTIFICATION

DATE: DD MM YY

We, as named principal officers of _____, of Hay River, N.W.T., do jointly and severally hereby certify that:

1. we have knowledge of the matters herein set out;
2. we have read over this application;
3. all facts stated and information supplied herein are true and correct;
4. we understand that if a licence is granted, the lottery scheme as specified on this application cannot be changed or altered without authorization by the Town of Hay River;
5. we have read, and have in our possession, and agree to comply with the lottery regulations, and the terms and conditions under which the licence was issued;
6. we understand that the licence for which we are applying shall be valid during its effective period only as long as the conditions to which such licence is subject have been complied with, and that any breach of same may cause the licence to become null and void;
7. we understand that this application will not be accepted unless certified by two principal officers representing the organization.
8. we understand and agree to maintain strict control and accounting in all matters regarding the lottery scheme applied for.

NAMES OF PRINCIPAL OFFICERS				
SIGNATURES				
TITLES IN ORGANIZATION				
TELEPHONE NUMBERS	WORK	RES.	WORK	RES.

SPECIAL REQUIREMENTS

Raffle Lotteries:

- A draft sample ticket to be printed must accompany this application, and must contain the following information:

- | | |
|---|---|
| 1. the name of the charitable organization; | 5. the maximum number of tickets printed; |
| 2. the time/location of the draw; | 6. the ticket number, if any; and |
| 3. the price to purchase a chance (ticket); | 7. the lottery licence number. |
| 4. the prizes to be awarded; | |

Nevada/Pull-ticket Lotteries:

- No person under the age of 18 years of age may purchase or sell Nevada/Pull-tickets.

Casino Lotteries:

- No person under the age of 19 years of age may be in the Casino area.

All Lotteries:

- Refer to the Lottery Regulations for information regarding advertising of your lottery scheme.

GENERAL INFORMATION

Under the Town of Hay River Lottery By-Law, organizations which are deemed to be charitable or religious and which have charitable or religious objectives or purposes, are eligible to hold licensed lottery schemes known as Bingo, Nevada/Pull-tickets, Casino and Raffle Lotteries.

- The lottery must be managed and conducted in the manner described in this application, as approved.
- All prizes must be awarded in accordance with the prizes proposed in this application form.
- The proceeds must be used for the charitable or religious objectives specified in the application, as approved.
- Where the total prizes awarded under a series licence exceed \$100,000.00, an audited statement must be submitted.
- Where the prize(s) in a single lottery are to exceed \$30,000.00, specific approval is required.
- The maximum duration of a licence is six months.

SEND APPLICATIONS TO: Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1